



BUSINESS COURSES

Advanced Certificate in Business

This QQI Level 6 Advanced Certificate will be of great benefit to those who want to further develop their knowledge and skills in the business area thereby enhancing job and progression opportunities.

Features:

- Professional guest lecturers
- Selected students have the opportunity to participate in the *Pitstop* and *Fronrunner* Leadership Programmes from Common Purpose
- Sales Institute and marketing event participation
- One day a week work placement which students are required to source.
- Entrepreneurial skills workshop

Duration: 1 year

Entry Requirements:

Full QQI level 5 award in Business Studies. It is desirable that Spreadsheet Methods and Accounting-Manual and Computerised are included.

Certification:

QQI Advanced Certificate in Business 6M4985

Course Content:

- Applied Economics 6N4091
- Business Law 6N4045
- Business Management 6N4310
- Communications 6N1950
- Finance 6N4165
- Marketing Communications 6N4370
- Spreadsheets 6N4089
- Work Experience 6N1946

Progressions:

CCOC ICM Graduate Diploma in Financial Management (leading to final year entry to a BA in Business Studies Level 8 in University of Wales Trinity Saint David - Swansea - www.uwtsd.ac.uk) Great progression links to UCC, CIT and other Higher Education colleges, see our website for details.

Career Opportunities:

Financial Services, Accounts Assistant, Customer Service/Marketing Representative, Retail, Office/Business Administrator.

Course Fees: €530 including QQI examination fees. (Medical card holders exempt from €280)

Contact: Maria Hurley (021) 4223850
mhurley@ccoc.ie

Graduate Diploma in Financial Management (ICM)

For graduates of Level 6 FETAC/QQI business related courses. This programme will allow you access further learning opportunities in Ireland and the United Kingdom (there is a direct link to the final year BA Business Studies Level 8 in University of Wales Trinity Saint David, Swansea). This course will ensure that you are in a prime position to take advantage of job opportunities which will present.

Features:

- Professional guest lecturers
- Selected students have the opportunity to participate in the Common Purpose *Pitstop* and *Fronrunner* Leadership Programmes
- Conferences and seminars

Duration: 1 year

Entry Requirements:

Candidates should have successfully completed a FETAC/QQI level 6 Business related award.

Certification:

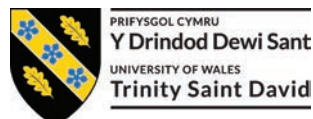
Graduate Diploma in Financial Management awarded by The Institute of Commercial Management (ICM).

Course Content:

- Behavioural Studies
- Corporate Planning
- eBusiness
- Financial Management
- Human Resource Management
- International Marketing
- Irish & European Studies

Progressions:

University of Wales Trinity Saint David, Swansea - www.uwtsd.ac.uk final year entry to a BA in Business Studies (Level 8). Great progression links to UCC, CIT and other Higher Education colleges, see our website for details.



Career Opportunities:

Financial Services, Accounts Assistant, Marketing/Sales Representative, Business Administrator.

Course Fees: €450 + £232 sterling, this latter amount is comprised of ICM registration and examination fees. (Medical card holders exempt from €200)

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