

# Accounting Technicians

## INTRODUCTION

This course will allow participants to gain an accounting qualification that is recognised both nationally and internationally. This is a two year course. Students will participate in

- Professional guest lectures
- Selected students have the opportunity to participate in the *Pitstop* and *Frontrunner* Leadership Programmes from Common Purpose
- Training in Excel Spreadsheets and Sage Accounts Software

## ENTRY REQUIREMENTS

School leavers must have a Leaving Certificate with either:

- At least five O5 grades in 5 Ordinary level subjects (including English and either Mathematics or Accounting),  
**or**
- At least two H6 grades in Higher Level subjects and two O5 grades in Ordinary level subjects (to include English and either Mathematics or Accounting at either level).

For mature applicants who have reached 21 years of age (by 1st January of the year in which they wish to commence the course), experience will be considered in lieu of formal qualifications.

## CERTIFICATION

Certificate for Accounting Technicians (after Year 1)

Diploma for Accounting Technicians (after Year 2) plus two years of relevant work

QQI Component Certification

## WORK PLACEMENT/EXPERIENCE

Students will undertake a 3 week work placement before the commencement of their second year.

## EDUCATION PROGRESSION OPPORTUNITIES

Excellent progression opportunities to Higher Education colleges. Special arrangements in place with CIT (CCPS) and Tralee IT for preferential entry for College of Commerce students.

## CAREER OPPORTUNITIES

Accounting Technicians can perform a wide range of finance roles in industry ranging from accounts assistant roles up to financial controller roles. They also can work in an accounting practice in auditing or taxation roles ranging from junior assistant up to manager levels. Exemptions may be available from examinations of some of the professional accountancy bodies.

All students can access the Jobs Advice Hub (see pg. 85). Graduates can subscribe to 'CCOC college jobs register' and CCOC LinkedIn alumni for up to date vacancies and networking

## COURSE CONTENT YEAR 1

|   |        |
|---|--------|
| Financial Accounting                              | IAT101 |
| Taxation  | IAT102 |
| Law & Ethics                                      | IAT104 |
| Business Management                               | IAT103 |
| Spreadsheets QQI                                  | 5N1977 |
| Bookkeeping Manual & Computerised (with Sage) QQI | 5N1354 |

## COURSE CONTENT YEAR 2

|   |         |
|---|---------|
| Advanced Financial Accounting             | IAT109  |
| Advanced Taxation                         | IAT106  |
| Integrated Accounting Systems (with Sage) | IAT 107 |
| Management Accounting                     | IAT 108 |

## COURSE SPECIFIC CONTACT DETAILS

For further information email:  
**accounting@ccoc.ie**  
**(021) 4223807**

Course fees outlined on  
**www.corkcollegeofcommerce.ie**