

# Accounting Technicians Apprenticeship

## INTRODUCTION

This course is geared towards school leavers and more mature applicants who are looking for a new professional career. It is a two year programme which combines 'on-the-job' work experience with academic study. Participants will work at their employers' office four days a week (while paid wages by the employer) and attend classes here in the college one day a week over two academic years. Participants graduate as fully qualified Accounting Technicians.

## ENTRY REQUIREMENTS

Applicants will be recent school leavers who have completed the Leaving Certificate or employees who wish to work in a finance role. Applicants must be at least 18 years of age on or before the 1st of July in the year of entry. Applicants

- must have at least O5 grade in Leaving Certificate English and Maths or Accountancy.
- should normally have approximately 310 CAO points Applicants who sat the Leaving Certificate before 2017, must have a minimum of 300 CAO points and a D3 in Ordinary Level English and Maths or Accountancy.

Mature applicants (over 23) will be assessed individually to consider eligibility (see [www.accountingtechnicianapprenticeship.ie](http://www.accountingtechnicianapprenticeship.ie) for full details of Entry requirements). **Note: Study of Accountancy at Leaving Certificate level is not a requirement. Note: It is at the employer's discretion to enhance the entry criteria for selection.**

An offer of a place on this course is contingent on the applicant meeting the entry requirements set out here and being offered an apprenticeship contract by a registered employer following an interview process.

## CERTIFICATION

Participants graduate as fully qualified Accounting Technicians, with a QQI Level 6 Advanced Certificate Award.

## WORK PLACEMENT/EXPERIENCE

Students will work at their employer's office for four days per week. The employer led recruitment process is organised and managed by ATI.

## EDUCATION PROGRESSION OPPORTUNITIES

Successful graduates will receive generous exemptions from study professional accountancy bodies.

## CAREER OPPORTUNITIES

Accounting Technicians are qualified accounting professionals employed throughout all levels of finance across the public sector, industry, private accountancy practices and self-employment. They perform a wide range of roles including: Bookkeeping, Financial Accounting, Taxation & Budgeting.

On successful completion of the Apprenticeship, a person may apply to do further study with one of the professional bodies.

## COURSE CONTENT YEAR 1

Financial Accounting	IAT101
Taxation	IAT102
Law & Ethics	IAT104
Business Management	IAT103

## COURSE CONTENT YEAR 2

Advanced Financial Accounting	IAT109
Advanced Taxation	IAT106
Integrated Accounting Systems	IAT 107
Management Accounting	IAT 108

## CONTACT DETAILS

For further information email:  
**accounting@ccoc.ie**  
**(021) 4223807**

Course fees outlined on  
**[www.corkcollegeofcommerce.ie](http://www.corkcollegeofcommerce.ie)**