

# Business

## INTRODUCTION

This course is a broad based programme providing an excellent grounding in the skills and knowledge required in a modern business setting. Completion opens up progression avenues to various Higher Education establishments in addition to work opportunities.

## ENTRY REQUIREMENTS

Leaving Certificate, LCA or QQI Level 4. Mature students are exempt from Leaving Certificate requirement. All applicants are interviewed. An offer of a place on this course is contingent on the applicant meeting the entry requirements set out here and satisfactory presentation at interview.

## CERTIFICATION

QQI Level 5 Certificate in Business Studies 5M2102

QQI Component Maths 5N1833 (available as option in the evening for learners requiring Maths for progression).

## WORK PLACEMENT/EXPERIENCE

Students undertake a block work placement of 2 weeks in a business/industry environment.

## EDUCATION PROGRESSION OPPORTUNITIES

**CCOC:** QQI Level 6 Advanced Business & Administration 6M4985, QQI Level 6 Advanced Tourism & Hospitality (Tourism with Business) 6M5012, QQI Level 6 Advanced Marketing with with Event Management (Business) 6M4985

**CIT:** Business Studies (CRO21)

**MIC:** Education, Business Studies & Accounting (M1009), Education, Business Studies & Religious Studies (M1010)

**UCC:** Commerce (CK201)

Special arrangements in place with CIT (CCPS), Tralee IT and Waterford IT for preferential entry for CCOC students. Up to 390 CAO points for any Institute of Technology can be attained. Go to our progressions database at <https://corkcollegeofcommerce.ie/progressions/> for exact requirements on progressions for this course.

## CAREER OPPORTUNITIES

Job opportunities may include roles such as Accounts Assistant, Marketing/Sales Representative, Junior Office Administrator, Customer Service Representative, Frontline office personnel. All students can access the Jobs Advice Hub (see pg.87). Graduates can subscribe to 'CCOC college jobs register' and CCOC LinkedIn alumni for up to date vacancies and networking.

## COURSE CONTENT

Accounting - Manual & Computerised	5N1348
Applied Economics	5N1350
Business Administration Skills	5N1610
Communications	5N0690
Marketing Practice	5N1400
Spreadsheet Methods	5N1977
Work Experience	5N1356
Statistics	5N2066
CCOC Certificate Chinese (optional) or German 4N1173 (optional)	
Entrepreneurial Skills (optional)	5N1951
<b>Additional Training/Workshops</b>	
Digital Marketing	
Word Processing	
Data Protection	

## CONTACT DETAILS

For further information email:

**business@ccoc.ie**  
**(021) 4223850**

Course fees outlined on  
**[www.corkcollegeofcommerce.ie](http://www.corkcollegeofcommerce.ie)**